



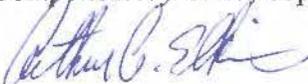
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

DEC 29 2016

THE INSPECTOR GENERAL

MEMORANDUM

SUBJECT: Acceptance of Corrective Actions Plan for Office of Inspector General Report No. 16-P-0333, *Enhanced Controls Needed to Prevent Further Abuse of Religious Compensatory Time*, September 27, 2016

FROM: Arthur A. Elkins Jr. 

TO: David A. Bloom, Deputy Chief Financial Officer
Office of the Chief Financial Officer

Thank you for your memorandum dated December 5, 2016, in response to the unresolved Recommendation 4 in the subject report. In the report, we recommended that the Office of the Chief Financial Officer (OCFO) modify the U.S. Environmental Protection Agency's (EPA's) payroll and time and attendance system to include enhanced internal controls, preventing employees from accumulating Religious Compensatory Time hours inconsistent with the EPA's revised policies and procedures.

The OCFO concurred with this recommendation and provided the following corrective action plan:

The OCFO will coordinate with the Office of Administration and Resources Management and the Department of Interior's Interior Business Center, a shared service payroll provider, to implement necessary changes to the payroll system based on the revised Office of Human Resources policy. Once the requirements are defined, the OCFO will align the time and attendance system to interface with the modified payroll system.

The milestone date for completing Recommendation 4 is the fourth quarter of fiscal year 2018. We accept the OCFO's corrective action plan with the milestone date for completing the recommendation.

We will close the recommendation in the Office of Inspector General tracking system as of the date of this memorandum. In accordance with EPA Manual 2750, you should track implementation of EPA corrective actions in the agency's Management Audit Tracking System until all actions are completed.

We appreciate the cooperation of your staff in resolving this recommendation. If you or your staff have any questions, please contact Kevin Christensen, Assistant Inspector General for Audit, at (202) 566-1007 or christensen.kevin@epa.gov; or John Trefry, Director, Forensic Audits, at (202) 566-2474 or trefry.john@epa.gov.

cc: Donna J. Vizian, Acting Assistant Administrator, Office of Administration and
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